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Excerpt of

IQAC Meeting

Date: 02/11/2018

Agenda:

- 1. Inclusion of an industrialist in the IQAC committee.
- 2. Distribution of responsibilities related to NAAC accreditation.
- 3. Financial (fund) allocation for NAAC
- 4. Conducting a NAAC workshop.
- 5. Purchase of printers and UPS
- 6. Purchase of a Biometric Machine
- 7. Purchase of halogens and wall fans

Resolution:

- 1. The matter related to the inclusion of an industrialist in the IQAC committee is discussed. The name of Anju Patra, the owner of a brick making industry is recommended and resolved by the committee.
- 2. The issue related to NAAC accreditation is discussed. It is resolved that the SSR will be submitted in the month of December 2020.
- 3. The following responsibilities are assigned –

Criterion - II Teaching learning -

- A. Subrata Nandi
- B. Subhra Kanti Biswas
- C. Goutam Malgope.

Criterion - III Research innovation -

- A. Dr. Sk. Jahir Abbas
- B. Gourav Rakshit
- C. Siddhartha Sankar Patra

Criterion - IV

- A. Biswendu Mandal
- B. Radharanjan Saha

Criterion - V

A. Dr. Sourav Kumar Nag

Criterion - VI

- A. Dripti Mandal
- B. Dr. Nikhilesh Dhar
- 4. A consolidated budget for the allocation for NAAC will be presented in the next meeting in the month of December.
- 5. It is hereby resolved that two Printers (HP) and two UPSs need be purchased for the library. IQAC Coordinator requests the Principal and Bursar to take initiative about the matter.
- 6. For smooth and fair attendance taking of the teaching and non-teaching staff of the college, the IQAC Coordinator requests the house to discuss the matter related to the purchase of a Biometric Attendance Machine. The Principal and Bursar of the college is requested to take the initiative.
 - 7. It is hereby resolved that 8 halogens and two wall fans need to be purchased. The college campus remains dark in the evening. Halogen purchase is indispensable.
- 8. A NAAC workshop will be conducted in December 2018.

Members Present-

Dr. Bijay Kant Dubey

Dr. Sourav Kumar Nag

Dr. Chaitali Mandi

Dr. Subrata Nandi

Biswendu Mondal

Amit Kumar Bandhu

Dr. Sk Jahir Abbas

Abdul Momin Haque

Subhra Kanti Biswas

Indra Narayan Ganguly

Anju Patra (Industrialist)

Chiranjit Chakraborty (Alumnus)